**APPLICATION to**

&#9633;  **complete a final oral exam online (OMP)**

&#9633;  **have the following persons join the on-campus exam online**

To the Examination Board (StPA) for the bachelor's/master's programme:

_____

**I hereby request the exam form indicated above**

name of the person taking the exam:
_____

born on: _____

student ID number: _____

for the following oral exam (final exam, module exam or exam completing a course):

_____

for this reason (please mark with a cross and briefly explain):

&#9633;  I cannot be present on campus for study-related organizational reasons (semester abroad, compulsory internship, etc.) _____

_____

&#9633;  The examiner _____
cannot be present on campus at the time of the exam (e.g. due to a research semester)

&#9633;  I cannot be present on campus due to illness, quarantine, or unavoidable care duties _____

_____

☐   I have another important reason: _____

_____

**The persons involved in the exam** (please name all) _____

_____

have declared to me in writing or orally that they agree with the requested form of conducting the oral exam.

**I have read and agree to the following:**

My application to complete an OMP is voluntary; if I do not submit an application, the applicable oral exam will take place in the usual manner and as soon as possible. The request can only be granted if the requirements specified in the examination regulations are met.

To ensure that my identity can be clearly established, I am required to show my student ID card or an official photo ID of myself (personal ID or passport) before starting the exam.

The OMP will only be completed if the image and sound quality of the video connection is sufficient for completing the examination; at the beginning of the examination, all participants will be asked to test and state whether these conditions are met. Any technical problems with the online connection or other disruptions to the exam that last more than a few minutes must be reported to the examiner immediately.

If, for technical reasons, the video connection cannot be established or cannot be re-established after a short period of time, the exam attempt must be aborted and will not be counted. The relevant examiners will then decide whether a second OMP attempt may be made, and when it will take place.

_____        _____

**Place, date**                                                **Student's signature**