



Senior Fellowship **Guidelines for referees in the nomination process**

The referee's statement supports the Executive Committee of the Zukunftscolleg and its peer reviewers in the selection process for granting a Senior Fellowship.

You will find below a list of guiding questions that should provide help when writing the letter of reference.

Relationship between the referee and the nominee

- How long has the referee known the nominee? How familiar is the referee with the nominee (e.g. from previous collaborations, conferences, publications; former student)?
- Is the referee's research field similar to the nominee's research area?

Professional qualifications of the nominee

- What is the nominee's special area of research?
- Is the nominee an internationally accepted expert in the special area of research (publications with high impact, contribution to advancing the research area)?
- How can the nominee's academic activities of the last five years be judged?

Expectations for the future and recommendations

- What contributions can be expected from the nominee with respect to the advancement of the research area in the near future?
- Other comments?

Formal aspects of the statement

- Please state the full name of the referee including his/her academic status and the name and address of his/her home institution.
- The statement has to include date and signature of the referee.
- Please submit the statement directly to Anda Lohan, anda.lohan@uni-konstanz.de