



INFORMATION ON THE CALL FOR TENDERS

SUPPORT FOR STAYS ABROAD WITH A CHILD

1. Objective of the promotion

- The support is intended to make it easier for academics with family responsibilities to prepare for their stay abroad by providing information for taking their family with them via an assistant.
- The funding is a central contribution of the university to the compatibility of science and family responsibilities as well as to internationalisation and is integrated into the "Science Goes Family " and "Outgoing Mobility" programmes.

2. Authorised applicants

Researchers who are travelling abroad for a temporary stay of at least two months as part of their work at the University of Konstanz and are taking their child/children with them are eligible to apply.

3. Promotion

- Up to 10 hours are funded for a student assistant without a BA degree.
- Following a clear brief, the assistant researches information, regulations and offers that are important at the destination in order to live there as a family. This includes, for example, information about childcare facilities, schools and leisure activities for children, the associated formalities and procedures, as well as suggestions.
- In justified exceptional cases, it is possible to employ a research assistant with a BA degree.
- The hours granted are allocated to a student assistant by the researcher him/herself (e.g. as a top-up or new appointment); there is no central pool of assistants.

4. Application

An application can be submitted via a form on the website: <https://www.uni-konstanz.de/en/equalopportunities/family/academic-career-with-children/financial-support/>

5. Deadline

An application can be submitted on an ongoing basis, but no later than eight weeks before the desired employment of the assistant in the run-up to the trip.

6. Procedure and responsibilities

- Submission of the application via the website
- Review and, if necessary, authorisation by Tanja Edelhäuser (RGFD) by email
- Preparation of all necessary documents for the working contract by applicant
- Signature on application form and entry of the cost centre by T. Edelhäuser
- Contract issued by HR department
- Preparation and work phase
- Stay abroad