



# STAFF MOBILITY FOR TEACHING MOBILITY AGREEMENT

Planned period of physical teaching activity:

from \_\_\_\_\_ till \_\_\_\_\_

Duration (days) – excluding travel days: \_\_\_\_\_

If applicable, planned period(s) of virtual teaching activity: from \_\_\_\_\_ to \_\_\_\_\_

## The Teacher

Last name		First name	
Seniority <sup>1</sup>		Nationality <sup>2</sup>	
Sex [M/F/D]		Academic year	
E-mail			

## The Sending Institution/Enterprise

Name	<b>Universität Konstanz</b>	Size of enterprise <sup>3</sup> (if applicable)	<b>large (&gt;251)</b>
Erasmus code (if applicable)	<b>D KONSTAN01</b>	Type of enterprise NACE code <sup>4</sup> (if applicable)	<b>P Education</b>
Address	<b>Universitaetsstrasse 10 D – 78457 Konstanz</b>	Country/ Country code <sup>5</sup>	<b>Germany</b>
Department /unit			
Contact person name, position e-mail, phone	<i>usually Erasmus Departmental coordinator</i>		

## The Receiving Institution

Name		Size of enterprise <sup>6</sup> (if applicable)	<b>large (&gt;251)</b>
Erasmus code (if applicable)		Type of enterprise NACE code <sup>7</sup> (if applicable)	<b>P Education</b>
Address		Country/ Country code <sup>8</sup>	
Department /unit			
Contact person name, position e-mail, phone			

For guidelines, please look at the end notes on page 3.

# Section to be completed BEFORE THE MOBILITY

## I. PROPOSED MOBILITY PROGRAMME

Subject field<sup>9</sup>: \_\_\_\_\_

- Level:
- Short cycle (EQF level 5)
  - Bachelor or equivalent first cycle (EQF level 6)
  - Master or equivalent second cycle (EQF level 7)
  - Doctoral or equivalent third cycle (EQF level 8)

Number of students at the receiving institution benefiting from the teaching programme: \_\_\_\_\_

Number of teaching hours: (Required minimum is 8 hours/stay/week: \_\_\_\_\_

- combined teaching & training mobility (please specify in programme, min. 4 hours of teaching/week)
- training in pedagogical skills or curriculum design skills

Is the teaching mobility a part of a blended mobility programme?  Yes  No

Language of instruction: \_\_\_\_\_

### Overall objectives of the mobility:

- To understand current issues of the European Higher Education Area,
- knowledge transfer between the U Konstanz and other participating Erasmus institutions especially the current scientific discussion and academic education around the subject area of \_\_\_\_\_ in Germany and \_\_\_\_\_
- To foster international collaboration on all academic levels and support professional development, e.g. foreign language skills and intercultural competences
- Other: \_\_\_\_\_

**Added value of the mobility** (in the context of the modernisation and internationalization strategies of the institutions involved):

- To exchange ideas and best practices with colleagues around the subject area \_\_\_\_\_
- Enhancement of international teaching and learning experience
- Other: \_\_\_\_\_

**Content of the teaching programme** – if combined with training programme and/or and a division between physical and virtual parts, please specify. Please mention each teaching/working day

**Expected outcomes and impact** (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):

- Deeper understanding of the European Higher Education Area for academic staff members, improved and broadened collaboration between both institutions as a personnel and institutional basis for future activities
- Promote the University of Konstanz as one of Germany's top research institutions and its Department of \_\_\_\_\_
- Improving language, presentation as well as networking and teaching skills in an international academic context
- Other : \_\_\_\_\_

## II. COMMITMENT OF THE THREE PARTIES

By signing<sup>10</sup> this document, the teacher, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teacher.

The teacher will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teacher and receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

### The teacher

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### The sending institution/enterprise

Name of the responsible person: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### The receiving institution

Name of the responsible person: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<sup>1</sup> **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).

<sup>2</sup> **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

<sup>3</sup> **Size:** according to the number of staff, the enterprise should be defined as small (1-50), medium (51-250) or large (>251).

<sup>4</sup> The top-level **NACE-Codes** available at

[http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST\\_NOM\\_DTL&StrNom=NACE\\_REV2&StrLanguageCode=EN](http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN)

<sup>5</sup> **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

<sup>6</sup> **Size:** according to the number of staff, the enterprise should be defined as small (1-50), medium (51-250) or large (>251).

<sup>7</sup> The top-level **NACE-Codes** available at

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<sup>8</sup> **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

<sup>9</sup> The **ISCED-F 2013 search tool** available at [http://ec.europa.eu/education/tools/isced-f\\_en.htm](http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training that is to the subject taught.

<sup>10</sup> Circulating papers with original signatures is not compulsory. Scanned copies of signatures or digital signatures may be accepted, depending on the national legislation.