

## **Data protection information as per Article 13 GDPR**

As of November 2020

### **Data processing in courses where web conferencing systems are used without them being recorded**

#### **1. Responsible authority**

University of Konstanz  
represented by the Rectorate  
Universitaetsstr. 10  
78464 Konstanz, GERMANY  
Phone: +49 7531 88-0

#### **2. Data protection officer**

Heinz-Joachim Sommer  
Datenschutz-Sommer  
Sommertalweg 1  
88709 Meersburg, GERMANY  
Email: [datenschutzbeauftragter@uni-konstanz.de](mailto:datenschutzbeauftragter@uni-konstanz.de)  
Website: [www.uni-konstanz.de/datenschutz/](http://www.uni-konstanz.de/datenschutz/)

#### **3. General information**

Please note the data protection information at the bottom of the website (<https://www.uni-konstanz.de/en/university/general-information/information-on-data-protection/>).

#### **4. Legal basis**

We process your data based on your consent as per Article 6 para. 1 sentence 1 lit. a) of the European General Data Protection Regulation (GDPR).

#### **5. Purpose and scope of data processing**

When you actively participate in a web conference, the following data will be processed, e.g.: the IP address, your name, the meeting metadata, audio and video files, chat content. The processed data are required for an active class participation or an oral presentation in a seminar. Recordings cannot be made of individual classes or portions of classes – neither by the teacher(s) nor by participants.

One of the university's selected systems (provided by KIM) will be used for web conferences. Please note the available data protection information on these systems at: <https://www.kim.uni-konstanz.de/en/services/research-and-teaching/video-conferences/>

#### **6. Consequences of not providing data**

Should you not give your consent, you cannot participate in the online event mentioned above. You will not suffer any further disadvantages.

#### **7. Using cookies**

When you visit a page, the browser will save a so-called "session cookie" to the end device in use after a one-time log-in to protected areas. The cookie will be deleted as soon as the browser is closed. The purpose here is to recognize multiple related requests from the same

user, which preserves the user's log-in status while using the website. Blocking these cookies can impair access to and use of the website.

## **8. Recipients**

The teacher(s) and other participants in the aforementioned online event only have access to content data (audio/video files, chat histories, list of participants). Internal recipients are also staff members who need the data to complete their work responsibilities (e.g. staff in the Communication, Information and Media Centre for providing the technical service).

Details about the external recipients (e.g. of meeting metadata) are available in the data protection information for the corresponding web conferencing system:

<https://www.kim.uni-konstanz.de/en/services/research-and-teaching/video-conferences/>

## **9. Storage duration**

Content data related to your person will not be saved by the teacher(s) and will only be processed during each web conferencing session.

For details on how the web conferencing system processes and stores data, please consult the data protection information for the respective tool.

## **10. Your rights**

- In accordance with Article 15 GDPR, you have the right to request information from the University of Konstanz about any data it stores that is related to your person and/or to have incorrect data corrected as per Article 16 GDPR.
- You can withdraw your consent at any time as per Article 7 GDPR. The withdrawal of consent will not affect the lawfulness of data processing if consent had been provided before its withdrawal.
- Moreover, you also have the right to have your data deleted (Article 17 GDPR) or the processing of data limited (Article 18 GDPR).
- To better understand and exercise your data protection rights, please contact the teacher or our data protection officer by emailing [datenschutzbeauftragter@uni-konstanz.de](mailto:datenschutzbeauftragter@uni-konstanz.de).
- You also have the right to file a complaint with the regulating authority if you believe that the processing and use of your personal data is in violation of the law (Art. 77 GDPR). The responsible contact person at the regulating authority is the Landesbeauftragter für den Datenschutz und die Informationsfreiheit Baden-Württemberg (state commissioner for data protection and the freedom of information in Baden-Württemberg) (<https://www.baden-wuerttemberg.datenschutz.de>).