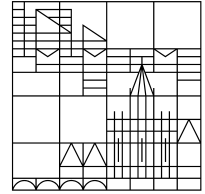




Erasmus+

Universität  
Konstanz



**WELCOME!**

# International Exchange Students Summer Semester 2024

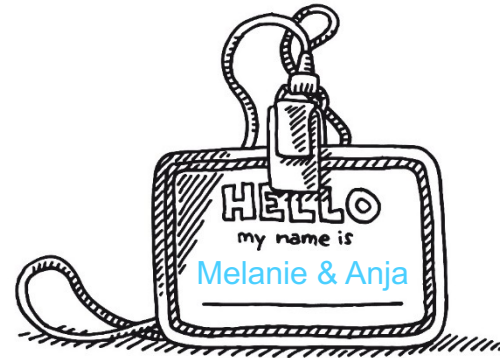
Anja Christ & Melanie Hochstätter

Konstanz, 5 April 2024

# Erasmus+ / Exchange student advisors Faculty of Humanities

## Departments of

- History
- Linguistics
- Literature, Art and Media Studies
- Sociology
- Philosophy



## Melanie Hochstätter, Anja Christ

erasmus.humanities@uni-konstanz.de

## Office hours currently:

Mon + Tue 10-12 with Melanie in G 109  
Wed + Thu 10-12 with Anja in H 247

## Details:

<https://www.uni-konstanz.de/en/international-participation/advising-and-office-hours/>

...help with general questions related to your studies

- Erasmus+/Exchange programme related forms
- sign Learning Agreements
- General academic advice (course choice etc.)

# Student assistants Faculty of Humanities

## Departments of

- History
- Linguistics
- Literature, Art and Media Studies
- Sociology
- Philosophy



## Korbinian Kling, Kristina Kisling

team.erasmushumanities@uni-konstanz.de

## Office hours currently online:

Mon 12:30-2:00 with Korbinian on Zoom

## Details:

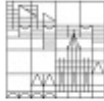
<https://www.uni-konstanz.de/en/international-participation/advising-and-office-hours/>

...we might refer you to them for

- help with registration for course participation
- help with exam/ECTS registration

# Today's agenda

1. Exchange Day recordings
2. Academic calendar
3. Where to find courses?
4. Registering for participation
5. Registering for ECTS/exams
6. Learning Agreement
7. Whom to ask for help?
8. **Your questions!**



News and Events +

Profile and Strategy +

Study Abroad +

Study in Konstanz -

Degree studies

Exchange Studies

- Application

- Organising your studies

- Info Meetings

Doctoral studies

Academic offer for international students

Preparation

Special circumstances

Advising, service and contacts

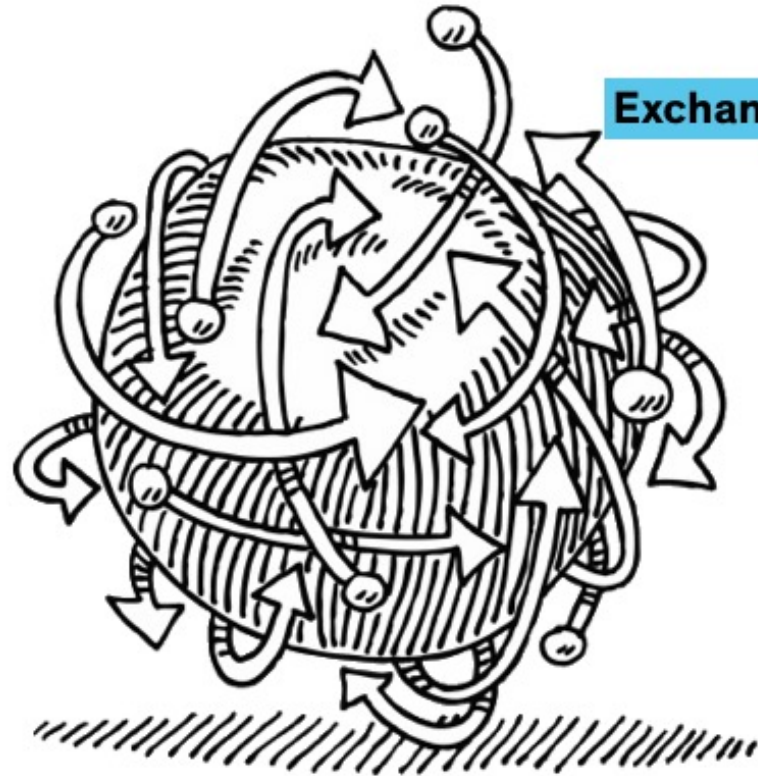
Life in Konstanz +

Research, work and teach in Konstanz +

Research, work, teach abroad +

Partnerships and Networks +

Team +



Exchange

(hybrid)

Introduction to the departments and their course offerings for international exchange students to setup your class schedule for SuSe 2024

<https://www.uni-konstanz.de/en/international-office/study-in-konstanz/exchange-studies/application/exchange-days/>

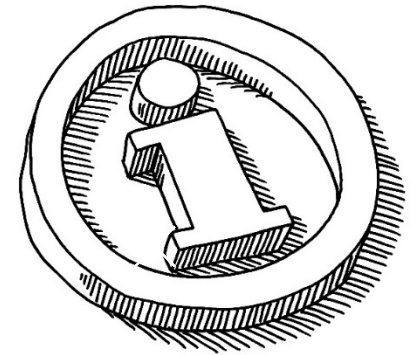
International exchange students are generally allowed to take all courses offered at the University of Konstanz. It is irrelevant whether they are admitted/enrolled in the respective department or not. This means that there is a wide range of courses that you can choose from.

The **Exchange-Days** deal exclusively with your course selection and the **creation of your individual class schedule** and all the necessary knowledge and technical preparations. You will receive academic support from the [Departmental Exchange/Erasmus+ Coordinators](#).

Departmental Exchange and Erasmus+ Coordinators

Download (PDF, 126 KB)

# Academic calendar



## Summer semester 2024

Semester start: 1 April 2024

Semester end: 30 September 2024

Lecture period start: 8 April 2024

Lecture period end: 20 July 2024

Lecture-free period around Pentecost (only corpus Christi week): 27 May - 2 June 2024

*For exemptions, please note the information in the [course catalogue](#).*

Payment dates for the [continuation of studies](#) during the Winter semester 2024/2025:

15 July - 15 August 2024

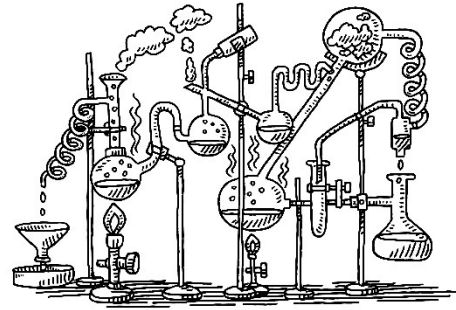
<https://www.uni-konstanz.de/en/study/while-you-study/semester-dates/>

# Structure of the university

## Academic Faculties and Departments

### Faculty of Science (Faculty I)

- Biology
- Chemistry
- Computer and Information Science
- Mathematics and Statistics
- Physics
- Psychology

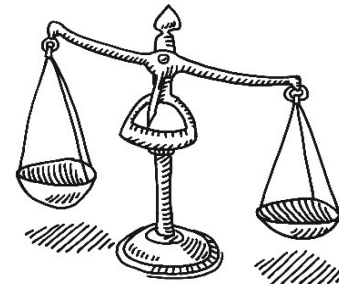


### Faculty of Humanities (Faculty II)

- History, Sociology, Empirical Educational Research and Sport Science
- Linguistics
- Literature, Art and Media Studies
- Philosophy

### Faculty of Politics, Law and Economics (Faculty III)

- Economics
- Law
- Politics and Public Administration



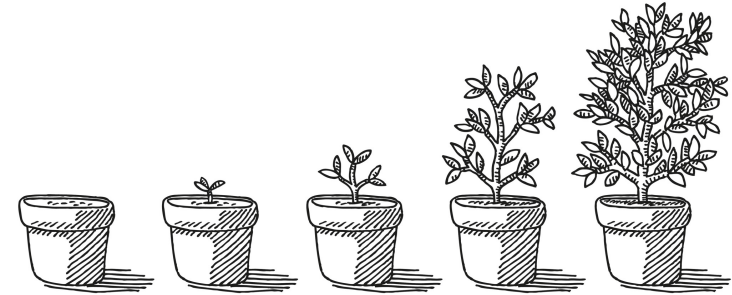


# Structure of the university

## Other course offering units

**Language Institute (Sprachlehrinstitut = SLI)** <https://www.sli.uni-konstanz.de/en/>

- German
- English
- Swedish
- French
- Italian
- Spanish
- Catalan
- Basque
- Portuguese
- Turkish
- Russian
- Bosnian/Croatian/Montenegrin/Serbian
- Ukrainian
- Czech
- Polish
- Chinese
- Japanese
- Arabic
- Persia



## **The Centre for Transferable Skills (Zentrum für Schlüsselqualifikationen = SQ)**

<https://www.uni-konstanz.de/en/centre-for-transferable-skills/>

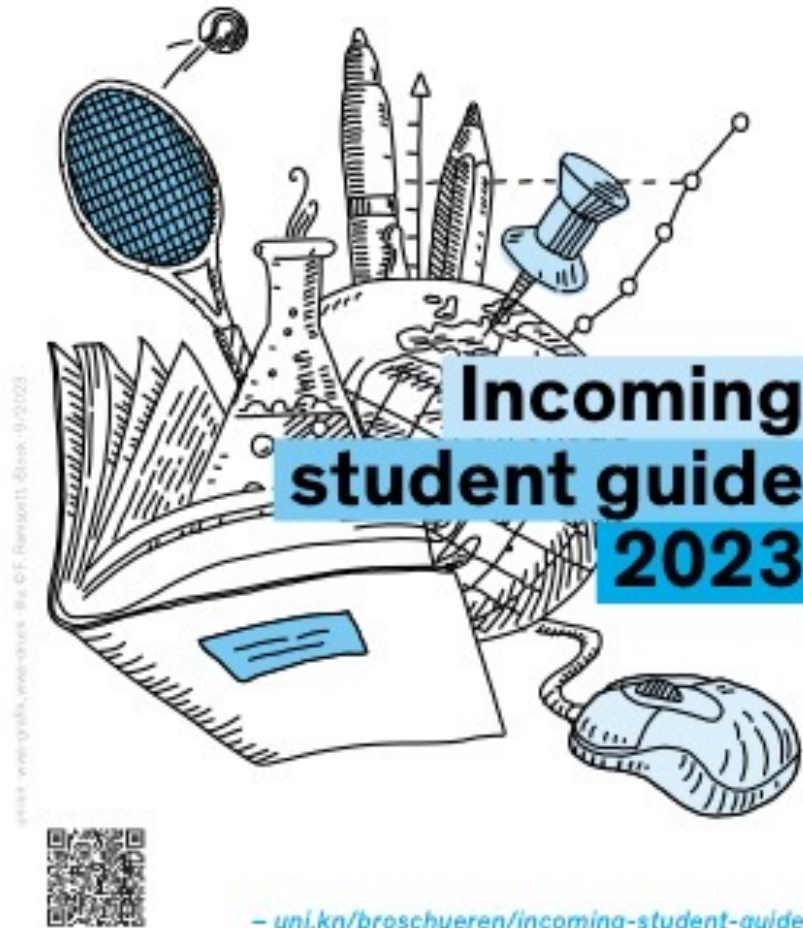
- Society, Sustainability, Responsibility
- Communication, Social, and Personal Competences
- Writing and Presenting in Science and Job
- Insights into Occupational and Practical Fields
  - Media
  - Management and Economy
  - Entrepreneurship and Founding
  - Project Management
- Digital Literacy





# Incoming Student Guide

Universität  
Konstanz



# Course catalogue on ZEuS

## Course catalogue

Course Catalogue Winter 2023/24

Please note that only entries marked with a book symbol are courses that were/are offered in the selected sem plan, where you will also get an overview of all exams offered for your degree.

-  Permanent Link to course catalogue
- ▶  Bachelor Programmes - Major Subject of Study
- ▶  Bachelor Programmes - Minor Area of Study
- ▶  Master Programmes
- ▶  Bachelor of Education
- ▶  Master of Education
- ▶  Law School Programme (First Examination in Law)
- ▶  Teacher Education Programme (State Examination, Gymnasium) Major/Optional Major
- ▶  Teacher Education Programme (State Examination, Gymnasium) Optional Minor
- ▶  Doctoral Programmes
- ▶  Preparatory Courses and Introductory Events for new Students at the University of Konstanz
- ▶  Courses taught in English
- ▶  Interdisciplinary course offers
- ▶  Additional Qualifications (ADILT and more)

# Registering for course participation in Faculty II

- **Department of Linguistics (LIN), Department of Literature, Art and Media Studies (LIT)**
  - Registration from **15 March – 22 April**
- **Department of Philosophy (PHI)**
  - Registration from **1 March – 20 April**
- **Department of History (HIS)**
  - Registration from **18 – 25 March**
- **Department of Sociology (SOC)**
  - Registration from **18 March – 19 April** (lectures and MA courses)  
**18 – 25 March** („Classics“ and Project Seminars)  
**27 March – 5 April** (Special Sociology and Data Analysis)

# Registration for course participation in the Language Institute

## Basic data ▾

<b>Title</b>	Oral Skills: Talking Books	<b>Course type</b>	Course
<b>Short text</b>	Oral Skills: Talking Books	<b>Frequency of offer</b>	each semester
<b>Long text</b>	Oral Skills: Talking Books	<b>Weekly teaching hours (SWS)</b>	2.0
<b>Number</b>	SLI-16800	<b>Period</b>	▪ Registration deadline Summer term 2024 from Mar 18, 2024 09:00:00 to Mar 27, 2024 23:59:59 - future
<b>Organisational unit</b>	▪ Language Institute (Veranstalter)		

- For German courses: registration after consultation with a lecturer or a placement test
- For all other languages: registration through ZEuS from **18-27 March**
- For compact courses during the semester break: look up the registration period in the course description.

<https://www.sli.uni-konstanz.de/en/registration/registration-for-language-courses/>

# Registration for participation in the Centre for Transferable Skills

- **Registration** for participation from **4-22 March**; first come, first served.
- **Max. 3 courses**
- If you are admitted to a course, you are also **automatically registered for the exam** of that course. **What does that mean?**
  - It will show up on your transcript, either with ECTS (if passed) or as a failed course.
  - De-register if you change your mind! De-registration is possible until up to 8 days before the start of a course.
  - After that, de-registration is only possible with a medical certificate.

**Read about the process in detail here:**

<https://www.uni-konstanz.de/en/centre-for-transferable-skills/registration-and-enrollment-deadlines/>

# Remaining places in courses of the Centre for Transferable Skills



Centre for Transferable Skills

Remaining places ...

Centre for Transferable Skills > Remaining places ...

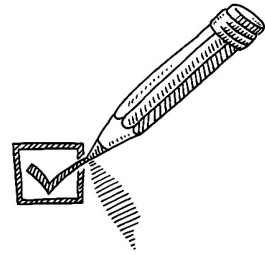
- About us +
- News
- Options +
- Registration and Enrollment Deadlines
- FAQ
- Remaining places ...
- Kooperationen



**Freie Plätze**

**Remaining places:**

<https://www.uni-konstanz.de/en/centre-for-transferable-skills/remaining-places/>



You are successfully **registered for participation** in all the courses you would like to take? Congratulations!

You completed **step 1** out of 2...

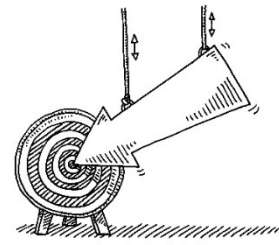
What is **step 2**?

**Exam/ECTS registration.**

**This is mandatory to receive your ECTS!**



# Exam/ECTS registration



## Deadlines

### The Faculty of Humanities and the Language Institute share their registration deadlines

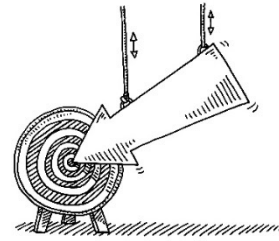
Winter Semester                      1<sup>st</sup> December – 15<sup>th</sup> January

Summer semester                      1<sup>st</sup> May – 15<sup>th</sup> June

### Exception

For course codes starting with **EDU**, you are automatically registered for the exam/ECTS when you register for participation. You will have to actively de-register no later than 14 days after the start date, otherwise this course will be listed as ‘failed’ on your transcript of records.

# Exam/ECTS registration



## Deadlines

### Taking courses in other faculties?

**The registration formalities and deadlines might be different for both registration for course participation AND exam/ECTS registration!**

1. Attend their info sessions during GO-Konstanz.
2. Consult this website for exam registration deadlines in all the departments:  
[https://en.zeus-wiki.uni-konstanz.de/wiki/ZEuS\\_Stud\\_Pruef\\_AnmeldeZeitraeume/ZEuS](https://en.zeus-wiki.uni-konstanz.de/wiki/ZEuS_Stud_Pruef_AnmeldeZeitraeume/ZEuS)
3. Get in touch with the relevant departmental exchange coordinators if you are unsure:  
<https://www.uni-konstanz.de/en/international-office/study-abroad/study-abroad/erasmus/erasmus-departmental-coordinators/>

## Attention Erasmus+ students! Your Learning Agreements

- make sure that you have signed LA I by now  
→ If you don't, let us know!
- prepare the LA II (changes) in the end of April/beginning of May  
→ EU guidelines: 5 weeks time to make changes after the semester start
- register for the ECTS before handing in your changed LA with us  
→ We check that you are registered for the right amount of ECTS, etc.
- changing the LA a second time is not possible!

# Attention Erasmus+ students! Your Learning Agreements

Always consult your **LA I** when preparing your LA II:

Table A	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion
	123xyz	Syntax I	summer	6
	000ööö	Italian II	summer	3

→ Table A: list the courses you take in Konstanz

Table B	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution
		Introduction to Syntax (123xyz)		
		Italian Language A1.2 (000ööö)		

→ Table B: list how they will be recognized at your home university.

→ Also fill in the other fields (in accordance with the requirements of your home university).

# Attention Erasmus+ students! Your Learning Agreements

Always consult your LA I when preparing your **LA II**:

Exceptional changes to Table A (to be digitally approved by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)						
Table A2	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change	Number of <u>ECTS credits</u> (or equivalent)
	000ööö	Italian II	<input checked="" type="checkbox"/>	<input type="checkbox"/>	3	3
	111üüü	Spanish I	<input type="checkbox"/>	<input checked="" type="checkbox"/>	5	3

→ Table A2: list those courses from the LA I that you want to delete and list any new courses you want to add.

Exceptional changes to Table B (if applicable) (to be digitally approved by the student and the responsible person in the Sending Institution)						
Table B2	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change	Number of ECTS credits (or equivalent)
		Italian Language A1.2 (000ööö)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	3	
		Spanish Language A1.1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	5	

→ Table B2: delete and add in accordance with table A2.

→ Also fill in the other fields (in accordance with the requirements of your home university).

# Whom to ask for help?

## Departmental Study Advisors Faculty of Humanities

Literature, Art and Media Studies

Linguistics

History

Sociology

Philosophy

Available by  
e-mail and  
during office  
hours

Available by  
e-mail and  
during office  
hours

## Erasmus+ Coordinators

- Learning Agreements
- General academic advice for courses of their departments

Personal  
consultations  
upon  
appointment  
by e-mail

## Representatives for students with disabilities and chronic illnesses

- Students hand-in-hand
- Academic adjustment for coursework and assessments

<https://www.uni-konstanz.de/en/study/study-essentials/studying-with-a-disability-or-chronic-illness/>

Personal  
consultations  
upon  
appointment  
by e-mail

studierendenwerk bodensee  
**seezeit**

## Seezeit

Psychotherapeutic counselling

Social counselling

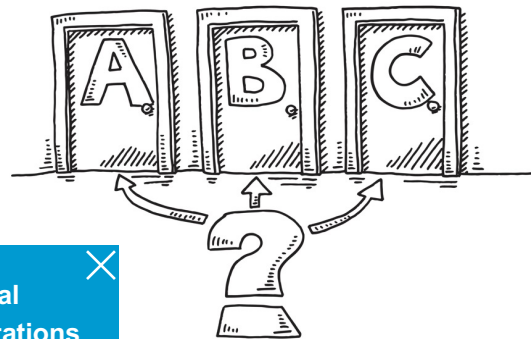
<https://seezeit.com/en/advice/>

Available by e-mail  
and during  
consultation hours  
(IO help desk in the  
SSZ)

## International Office

Inbound Team

- Organisation of your stay (housing, orientation programme etc.)
- Confirmation of arrival/departure
  - Transcripts





**...we hope you will enjoy your time and courses in  
Konstanz!**